



State of Delaware
Department of Natural Resources
& Environmental Control
Division of Water
89 Kings Highway
Dover, Delaware 19901

Board of Certification

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**Board of Certification for Wastewater Operators
Wednesday, November 4, 2015
DNREC, Richardson & Robbins Building,
Conference Room B136
9:00 a.m.**

MEETING MINUTES

In Attendance:

Board: Brian Blackburn, Jerry Esposito and Glenn Davis
DW: Bryan Ashby, Melissa Kiser, Faye Myers and Nicole Smith
Public: Mark Kondelis and Keith Powell

Chairman Blackburn called the meeting to order at 9:00 a.m.

- A quorum of the board is present.
- The agenda for the current meeting is approved.
- Minutes of the September 2, 2015 meeting are approved as submitted.

Old Business

- **Start Action Notice**
 - There has been no change in the status of the Start Action notice. There is a new process for approving regulations from legislation. We are waiting on clear direction of our requirement as of January 1, 2016. (OPEN)
- **RME Documentation**
 - Mark Kondelis submitted a new version and it will be reviewed. (OPEN)
- **Chesapeake Bay Grant Funds for Training Upgrades**
 - We received source letter and Bryan Ashby will review. (OPEN)

New Business

- **License certifications and renewals audit for August**
 - Six folders were randomly pulled and reviewed by the board – no issues were found.
- **Operator License Renewals/Certifications/Expirations (August)**
 - After discussion, it was noticed incorrect dates were in the report. Expired this month should read effective 8-1-15 and expiring next month should be 9-1-15 those dates were manually changed. The information is correct.
- **Continuing Education Training Course Approvals/Denials (August)**
 - The Board was in agreement with the classification of all training classes submitted.

We discussed scheduling an open mic in Spring 2016 (April or May). If anyone knows of any host site, please inform Glenn Davis.

The next Board of Certification for Wastewater Operators meeting will be held on Wednesday, December 2, 2015 at 9:00 a.m. in DNREC, Richardson & Robbins Building, Conference Room B136.

Meeting was adjourned at 9:45 a.m.

Respectfully Submitted,
Faye Myers, CAP